

LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY

Chair – Harry Martin
Vice-Chair – Mike Rippey

Guy Kay
Ken Slavens
Brad Wagenknecht

Bill Dodd (Alternate)
Volker Eisele (Alternate)
Lori Loporini (Alternate)

Daniel Schwarz, Executive Officer
Jacqueline Gong, Commission Counsel

MEETING OF OCTOBER 9, 2003

Board Chambers, County Administration Building
1195 Third Street, Room 305
Napa, CA
4:00 P.M.

AGENDA

1. Call to Order; Roll Call

2. Pledge of Allegiance

**3. Special Presentation: 2003 CALAFCO Project of the Year Award
2003 CALAFCO Board of Directors Election Results**

4. Approval of Minutes
August 14, 2003

5. PUBLIC COMMENT (4:00 P.M.)

In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for hearing or discussion as part of this Agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

6. CONSENT CALENDAR (4:00 P.M.)

Staff recommends approval of all action items on the consent calendar.

a) *Buhman Court District Annexation to the Napa Sanitation District (Action)*

The Commission will consider annexation of an approximately 0.764-acre portion of 6.59-acre property to the NSD. A single-family residence is proposed for the subject territory. The entire property lies within the City of Napa. The proposal has 100% consent of property owners and affected agencies. (APN 050-170-050; western terminus of Buhman Court)

b) *Broadmoor Drive No. 2 District Annexation to the Napa Sanitation District (Action)*

The Commission will consider annexation of approximately .33 acres of residential territory to the NSD. The subject territory contains an existing, single-family residence in the City of Napa. The proposal has 100% consent of property owners and affected agencies. (APN 041-072-002; 1027 Broadmoor Drive)

c) *2004 Contribution for Management Personnel to County of Napa 401(a) Retirement Savings Plan (Action)*

The Commission will consider approving a contribution for 2004 to the County of Napa 401(a) Retirement Savings Plan for LAFCO management personnel (1 employee – Executive Officer)

d) ***Comprehensive Water Service Study: Supplemental Report (Information)***

The Commission will receive a revised report providing a rate comparison involving each public agency providing water service in Napa County.

7. PUBLIC HEARING

NONE

8. COMMISSION ACTION ITEMS

a) ***Comprehensive Water Service Study: Service Review Determinations***

The Commission will review determinations for the water service study as it relates to the Cities of American Canyon and Calistoga, Town of Yountville, and the Napa Sanitation District. The Commission will consider the report of staff and may make related determinations as required by Government Code §56430.

b) ***Consultant Contract: LAFCO Application, Procedure and CEQA Guidelines***

The Commission will receive a report from its ad-hoc committee on LAFCO Application, Procedure and CEQA Guidelines. The Commission will consider authorizing the Executive Officer to enter into a contract for services with the firm of Shute, Mihaly & Weinberger LLP.

c) ***Hedgeside Drive No. 1 District Annexation to the Napa Sanitation District***

The Commission will consider annexation of an approximately 16.3-acre subject territory to the NSD. The subject territory contains an existing single-family residence. The subject territory is unincorporated and zoned “residential country” in the County General Plan. The proposal has 100% consent of property owners and affected agencies. (APN 039-290-032; 1079 Hedgeside Drive)

9. COMMISSION DISCUSSION

a) ***Comprehensive Study of American Canyon: Sphere of Influence Review***

The Commission will receive a report on the sphere of influence review for the City of American Canyon.

b) ***Comprehensive Water Service Study: Draft Determinations***

The Commission will review draft determinations for the water service review as it relates to the City of Napa and the Napa County Flood Control & Water Conservation District.

c) ***Legislative Report***

The Commission will receive a report of the Executive Officer.

d) ***South County Sanitation Service –***

Out-of-Agency Service Agreements and Government Code §56133

The Commission will discuss issues relating to out-of-agency service agreements that do not meet the conditions of G.C. §56133.

e) ***2003 CALAFCO Annual Conference***

The Commission will receive an oral report from members and staff that attended the 2003 Annual Conference in San Francisco on September 24-26.

10. CLOSED SESSION

a. Public Employee Performance Evaluation – Executive Officer

11. INFORMATIONAL ITEMS/NEW BUSINESS/COMMISSIONER COMMENTS

12. ADJOURNMENT